DH Committee Meeting Minutes

Venue	Sands Centre	**Date**	Monday 2 November 2026
Chair	LG	**Time**	6.00 pm
Location		**Minutes by**	Christine Southam
Attendees	Lindsay Graham (LG) Christine Southam (CS) Mark Moody (MM) Julie Fell (JF) Niki Iveson (NI) Kerrie Fiddler (KF) Gill Harding (GH) Zoe Ferguson (ZF) Adam Cleminson (AC) Emma Taylor (ET)		
Apologies	Julie Dodd (JD) Ewen Gillies (EG) Simon Dolman (SD) Bev Armstrong (BA)		

No.	**Agenda Topics**
1.	Apologies
2.	Previous Minutes
3.	Treasurer Update
4.	Welfare Report
5.	Club Standards
6.	Website
7.	AGM
8.	Cross Country
9.	Sign in Sheet
10	Buttermere Feed Station
11.	Action Plan Updates
12.	AOB
13.	Date of Next Meeting

Key Points Discussed		
1.	Apologies	JD, EG, SD and BA
2.	Previous Minutes	Had been shared with the Committee, agreed and posted on the website.
3.	Treasurer Update	EG not present at the meeting. LG did say the cancellation of the River Run would have an impact on our surplus money – such as having to pay the medical provision twice and cost of food for the buffet.
4.	Welfare Report	LG had no issues to report, she did share some information from SD. There had been a few falls logged via the incident forms. SD had noticed that some of the falls had occurred in the same area. It was agreed that the route Eastern Way/St Ninians should be avoided in the winter due to poor lighting.
5.	Club Standards	CS reported that some of our policies are due for their annual review. Inclusion Policy by 4/12, Club Constitution 9/12, Health and Safety Policy 23/12, GDPR 10/1, Grievance and Discipline Policy 18/3. There is no proposed change to the Club Constitution at the AGM. We currently have 92 competitive members and 96 non-competitive members.
6.	Website	Paul Teague joined the meeting at the beginning to discuss this item, after it was discussed, Paul left the meeting and we then followed the agenda as normal. Paul reported that the website was done. He has worked with EG so everything should renew financially related to the website. He has produced a user manual, which will be given to LG and CS. He will send the 'help' videos to CS. LG said we are very grateful for what he has done and for all the hard work involved. Everyone agreed that the website looks amazing.
7.	AGM	Invitation email to go out to members this Friday 6 November. NI has started collecting raffle prizes, she will pass a list to CS. LG will purchase some cakes to have with the tea and coffee. LG will prepare her Chair's report. EG will prepare

		the Finance Officers report. CS will contact BA to see if she can write a Run Leader Report. Request for photos from members will be included on the invitation email. Someone from the Well Communities have agreed to come and give a talk about the work of their charity.
8.	Cross Country	GH has been liaising with Matthew Holliday re the Carlisle Event. Following a shout out a number of members have come forward to volunteer at the event. GH is collecting the gazebo from SD and the flags from LG.
9.	Sign in Sheet	Following discussion, it was agreed that the signing in sheet used at run groups should be paused. This was due to not being effective for signing back in and also the data collected not being used for anything, also difficult to use in the dark or poor weather conditions.
10.	Buttermere Feedstation	Information about this will be shared at the AGM. It was suggested that there should be photos and an explanation of what is actually involved. LG and ET agreed to sort this. A vote will be taken at the AGM as to whether we offer as a club to organise and run the feedstation.
11.	**Action Plan Updates**	The Committee went through the action plan, CS will send out the updated action plan to the Committee for approval with the minutes.
	River Run	Following the cancellation of the River Run it will now take place on Sunday 29 November. LG thanked everyone for turning up to volunteer on the morning and to those who have agreed to volunteer on the rescheduled date. Competitors have been emailed notifying them of the new date and giving the option of; taking part on 29 November, a deferral to next year, or to do a virtual run and receive a medal, or receive a partial refund. They have until 3.00 pm on 5 November to decide what to do. So far there has been 28 deferrals, 12 completing a virtual run and 1 receiving a partial refund. After Thursday a decision will be made about taking any more entries.
	Run Leader Page on Website	AC has collected the required photos. CS has updated the web page.
	Track Nights	It was agreed that the track nights should continue to be free until the end of the membership year. Mark Drummond would be asked to get the available dates for January, February and March.
	Welcome Email	LG, MM and CS have sorted the welcome email. This will go out to each new member who joins the club and when everyone renews their membership from next 1st April.
	Christmas Party	LG has requested SD to generate the link on Entry Central to sell the tickets for the event. CS will email out the link, ET will post the link on social media.
	London Marathon	No news yet about club places.
12.	**AOB**	
	Christmas Break	It was agreed that the last run group would be on Thursday 17 December, with a route viewing the Christmas Lights and a stop for coffee. Run groups will resume on Tuesday 5 January 2027.
	DH Christmas Handicap	Sunday 27 December. Details to be arranged.
	You Can Run	It was agreed that a You Can Run course should be scheduled for January. LG agreed to facilitate this. CS to request BA to ask for 2 Run Leaders to help.
	Club Captains	AC said he enjoyed being on the Committee and it was interesting to see the club from a different angle. ZF agreed with AC. The next Committee meeting they attend will be their last one. CS asked if they could write a paragraph for the newsletter about their year as captains, the next newsletter will go out early December, the agreed to do this.
13.	Date of Next Meeting	Monday 7 December 2026.