

DH Committee Meeting Minutes

Venue	People First	Date	Monday 1 June2026
Chair	JD	Time	6.30 pm
Location		Minutes by	Christine Southam
Attendees	Julie Dodd (JD) Ewen Gillies (EG) Christine Southam (CS) Mark Moody (MM) Julie Fell (JF) Kerrie Fiddler (KF) Zoe Ferguson (ZF) Adam Cleminson (AC) Emma Taylor (ET)		
Apologies	Niki Iveson (NI) Bev Armstrong (BA) Simon Dolman (SD) Gill Harding (GH) Lindsay Graham (LG)		

No.	Agenda Topics
1.	Apologies
2.	Previous Minutes
3.	Treasurer Update
4.	Welfare Report
5.	Club Standards
6.	Kit
7.	September Club Championship Race
8.	River Run
9.	Action Plan Updates
10.	AOB
11.	Date of Next Meeting

Key Points Discussed		
1.	Apologies	NI, BA, SD, GH and LG
2.	Previous Minutes	Had been shared with the Committee, agreed and posted on the website.
3.	Treasurer Update	EG advised that he will start preparing the annual accounts next month and present these to the Committee at the next meeting in September. In the meantime, he asked all present to advise him of any impending costs, which ideally should be paid prior to year-end, but if not EG will be able to incorporate into this year's accounts as an accrual.
4.	Welfare Report	There were no welfare issues to report.
5.	Club Standards	CS said everything was up to date on the England Athletic portal. At the end of this month, we will need to remove anyone who hasn't renewed their membership from the portal, so we comply with EA GDPR regulations. MM will do this.
6.	Kit	JF said she had looked at getting some DH running/cycling socks. They would have to be bought in advance by the club as the company state there need to be at least 50 pairs purchased. JF has a sample which she will take to run group and see what members think about them and see if there would be an interest in buying any. Another company has offered a free sample of a hydration vest which will have the club's logo on, JF is still waiting for this to arrive. They would retail at around £34 and would have to have a minimum order of 5. JF made a suggestion of having a running t-shirt with 'I've completed 5k with DH' which people could buy after completing our You Can Run Course, this would cost £16 and would be available via our kit supplier on our website. JF will speak to some of our members who have recently done the course to see if it's something they might be interested in.

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7.	September Club Championship Race	The One, a 10-mile race which was scheduled for mid-September, the date hadn't been confirmed and is now cancelled. It was agreed that the Sport In Action 10k on Sunday 20 September would be the replacement race.
8.	River Run	<p>EG advised that a subcommittee meeting was held end April to discuss preliminary arrangements. The fee has been set at £19/£21 (affiliated/non) and it was unanimously agreed that apart from a small number of free entries to previous M/F winners etc, this fee structure would apply to all other athletes. It was emphasised that this event is a significant income opportunity for the club, the benefits of which feed directly through to members in the form of lower subscriptions plus free track sessions etc.</p> <p>Action- LG to advise EG of the athletes who qualify for a free place in 2026.</p>
9.	Action Plan Updates	The Committee went through the action plan, CS will send out the updated action plan to the Committee for approval with the minutes.
	Run Leader Training	EG said no fees had been spent on any courses.
10.	AOB	
	24-Hour relay	The sub group had not met since the last Committee meeting. It was felt they should meet ASAP, so we can get members to sign up to the event.
	Signing in Form at Run Group	JD reported that some people are not signing in. JD asked CS to request LG to email a 16 year old who seemed to be running on their own, it states in our Code of Conduct that "if a runner is aged 16/17 they must be accompanied by an adult at a running session".
11.	Date of Next Meeting	Monday 7 September 2026.