

DH Committee Meeting Minutes

Venue	The Scout Hut, Trinity School	Date	Monday 9 April 2026
Chair	LG	Time	6.30 pm
Location		Minutes by	Christine Southam
Attendees	Lindsay Graham (LG) Julie Dodd (JD) Ewen Gillies (EG) Christine Southam (CS) Mark Moody (MM) Simon Dolman (SD) Julie Fell (JF) Bev Armstrong (BA) Kerrie Fiddler (KF) Niki Iveson (NI) Zoe Ferguson (ZF) Emma Taylor (ET)		
Apologies	Adam Cleminson (AC) Gill Harding (GH)		

No.	Agenda Topics
1.	Apologies
2.	Previous Minutes
3.	Treasurer Update
4.	Welfare Report
5.	Club Standards
6.	Email/Web Training
7.	Track Nights
8.	River Run
9.	Lakesman
10.	Run Leaders
11.	You Can Run
12.	Trail Runs
13.	Action Plan Updates
14.	AOB
15.	Date of Next Meeting

Key Points Discussed		
1.	Apologies	AC and GH
2.	Previous Minutes	Had been shared with the Committee, agreed and posted on the website.
3.	Treasurer Update	EG advised that we are approaching the accounting year end over the next two months, and it is important that all costs incurred are notified to him so that they can be included in the year end accounts. Due to the year-end change agreed at the AGM, the current 15 month period will contain a noticeably higher income figure than in previous years.
4.	Welfare Report	SD reported there had been 3 incidents, trips and falls. Run Leaders need to remind members in the run brief to be aware of where they are and take care.
5.	Club Standards	Grievance and Discipline Policy had been reviewed and updated by LG and SD. CS reported that all the 7 compulsory Club Standards required by England Athletics have now been reviewed and were in place prior to the new membership year. These needed to be done for the club to affiliate to England Athletics on 1 April 2026.
6.	Email/Web Training	CS passed on a message from Paul Teague, if any Committee members need any web training/email set-up he would now do it 'by request'. SD to speak to Paul about the Crystal email account, re changing passwords.
7.	Track Nights	Following a discussion, it was agreed that LG could ask Mark Drummond if he could find out if the club could hire the Sheepmount Track for their sole use on track nights. The Committee agreed if this was a possibility, the club would cover

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		the cost for the hire of the track for a trial period of 3 months, therefore attending track nights would be free for members attending. None members would be charged £1 to attend.
8.	River Run	The River Run is to be held on Sunday 25 October. A working group of LG, SD, EG, KF, GH and JF, have started planning the event. The Denton Holme Club is booked and so is Timing Up North. Forms have gone to the Council. Landowners need to be contacted. Entry fees still need to be decided with a possible £1 donation to the club charity. The event needs to be advertised as soon as possible once pricing had been decided. The group will report back to the Committee.
9.	Lakesman	We have been invited again to do the feed station by the rugby Club at the Lakesman. ET will prepare an email to send out to members to request for volunteers to work on the feed station. ET and LG will work together on the rota for the day. CS will forward ET information which has been sent out in the past about the Lakesman.
10.	Run Leaders	BA said there was a couple of additions she wanted to add to the Run Leader Code of Conduct, she will update this. Brian Hazlewood has agreed to renew his Run Leader Licence. Kev Iveson and Louise Porter are going to undertake the training for the Run Leader LiRF licence. There is no Run Leader meeting planned at the moment, anything needed to be discussed can take place in their WhatsApp group. BA would mention to the Run Leaders about how to support members who are running towards the back of run groups. Since the last Committee the meeting the signing in sheet used at run groups had been improved and seems to be working okay.
11.	You Can Run	The recent You Can Run course was very successful. It worked well with having the same helpers each week. Quite a few of them have signed up to be members of the club. The next course will be in September. BA will discuss a possible date with the Run Leaders.
12.	Trail Runs	A few members have shown interest in having a trail run sessions. BA will liaise with NI to see if a social trail run could be organised in place of the usual monthly Sunday Social.
13.	Action Plan Updates	The Committee went through the action plan, CS will send out the updated action plan to the Committee for approval with the minutes.
	Club Charity Events	LG thanked NI for knitting the Easter chicks with the sale of these going to the Club Charity. Information about the events will be sent out when required.
	Cross Country Kit	LG and EG are in contact with Matthew Holliday about what equipment is needed.
14.	AOB	
	24 Hour Relay	A sub group has agreed to arrange this event, LG, KR, NI, JF.
	Request from EA	CS reported that a request had come from Sarah Friday our NW representative at England Athletics, to see if one of our coaches would be able to support Stuart Walsh from Wigton Runners as he completes his CiRF qualification. JD and Steve Claringbold have kindly offered to help with this.
	Informing members	CS shared her concern that when things related to the club, eg re asking for volunteers, promoting Sunday Social, events etc, when these are placed on social media they are not reaching all our members, recently 39 members were not on Facebook. CS requested if a newsletter is not due to be sent out, please could the information be sent to her and the information could be sent out to all members by email.
	National Volunteer Week	LG suggested that the Committee and Run Leaders should go out for a meal on Wednesday 3 June which is in National Volunteer Week. LG asked for suggestions of where to go.
15.	Date of Next Meeting	Monday 1 June 2026.