



DH Runners Committee Meeting Minutes – October 2022

Morton Manor – Saturday 22 October 2022

Venue: Morton Manor
Date: 22.10.2022
Time: 10:15
Chair: Simon Dolman
Minutes by: Christine Southam

Attendees: Simon Dolman (SD), Andrew Graham (AG), Lucy Jackson (LJ), Christine Southam (CS), Laura Farmer (LF), Julie Dodd (JD), Mark Drummond (MD), Lindsay Graham (LG), Matthew Holiday (MH), Tony Mills (TM), Emma Taylor (ET), Matt Charlton (MC), Catherine Wood (CW)

Apologies: Steve Claringbold (SC)

Agenda Topics:

1. Apologies
2. Previous Minutes
3. Treasurer Update
4. Welfare Report
5. AGM
6. Christmas Party
7. Changes to the Constitution
8. Survey Action Plan
9. Run Leaders
10. Action Plan Updates
11. AOB
12. Date of Next Meeting

1. Apologies

Apologies received from SC.

2. Previous Minutes

Minutes were shared, agreed, and posted on the website.

3. Treasurer Update

LJ reported that the club has £9,641.63 in the bank. Recent expenditure included drinks for the Pattie Party and room hire.

4. Welfare Report

LG and SD confirmed there were no welfare issues to report.

5. AGM Agenda

The official AGM invitation will be sent to members on 2 November. CS and SD will organise the invitation. The draft AGM Agenda will be sent by CS and, once approved, distributed to members ahead of the meeting.

The draw for the 2023 London Marathon place will take place at the AGM. Paid-up members for 2022–2023 must forward their rejection letters to CS and attend the AGM to be eligible. This will be detailed in the invitation.

In line with the Club Constitution, the current Committee members will stand down but can reapply for positions. Members wishing to stand must email the Secretary explaining why they are suited to

the role.

6. Christmas Party

The Christmas Party and Awards Night will take place at Denton Holme Conservative Club on Saturday 17 December. SD will set up ticket sales via Entry Central and publicise via Facebook and email. Members purchasing tickets may suggest a song for the playlist. CW to check with Dave Wood about using his PA system. LG will source lights and contact Crumbs about catering.

7. Survey Action Plan

A sub-group consisting of SD, MC, TM, and CW reviewed the results of the recent member survey. Their proposed Survey Action Plan was discussed and unanimously approved by the Committee. The results and plan will be shared at the AGM and posted on the website.

8. Changes to the Constitution

The Committee agreed to propose the following amendments:

- Remove Male and Female Representative roles, with responsibilities transferred to the Club Captains.
- Change “Coaching Co-ordinator” to “Run Leader Co-ordinator.”
- Add “Social Secretary” as a new Committee position.
- Grant honorary life membership to founder members Kev Mulvey and Andrew Graham.

These proposals will be discussed for adoption at the AGM.

9. Run Leaders

MD will contact members interested in completing the England Athletics LiRF course and current Run Leaders interested in the CiRF qualification.

10. Action Plan Updates

The Committee reviewed the Action Plan. CS to circulate the updated version for approval.

Inclusion Policy: JD to complete using the England Athletics template.

Lakesman Feedstation: SD to contact members who worked on the feed station, as noted in previous minutes.

11. AOB

Kit: ET is seeking new suppliers for club kit due to ongoing stock issues. She will obtain sample hoodies for review. About 35 club hats remain; the Committee agreed these can be gifted to new members. LF will confirm the number of new joiners.

Foodbank: CW proposed collecting donations for a local foodbank at the AGM. This was agreed and will be included in the AGM invitation.

Surplus Kit Swap Shop: LF and ET proposed a “kit swap shop” at the AGM, where members can exchange or donate unused running gear. ET will donate any leftover items to charity.

Cumbria Cross Country: MH confirmed the Cumbria Cross Country series is underway. DH Runners will host an event on Saturday 12 November. The club’s poles and arrows will be used, and volunteers are needed.

12. Next Meeting: To be arranged (date TBA).