



# DH Runners Committee Meeting Minutes – November 2020

Virtual Meeting via Zoom – Tuesday 10 November 2020

**Venue:** Virtual Meeting

**Date:** 10.11.2020

**Time:** 18:30

**Location:** Zoom

**Chair:** Simon Dolman

**Minutes by:** Cheryl Bryson

**Attendees:** Lindsay Graham (LG), Paul McKnespiey (PM), Cheryl Bryson (CB), Matthew Holliday (MH2), Gordon Beattie (GB), Mark Drummond (MD), Emma Taylor (ET), Julie Dodd (JD), Simon Dolman (SD), Mike Holliday (MH1), Kathryn Holiday (KH)

**Apologies:** Gary Chandler (GC), Kev Mulvey (KM), Brian Hazlewood (BH)

**Key Agenda Topics:**

1. Last Meeting Minutes
2. AGM
3. AOB

**1. Last Meeting Minutes**

Minutes from the previous meeting were agreed by all.

**2. AGM – 21 November 2020 @ 09:30**

Committee reviewed applications for 2021 roles:

- Club Secretary – 2 applications
- Chairman – 1 application
- Vice Chair – 1 application
- Treasurer – 0 applications (PM to continue if none received)
- Welfare Officer – 1 application
- Coaching Co-ordinator – 1 application
- Female Representative – 1 application
- Male Representative – 2 applications
- Membership Secretary – 2 applications
- Club Championship Co-ordinator – 0 applications (GB to continue if none received)
- Kit Manager – 1 application
- Cross Country Co-ordinator – 1 application

GB to send communication to members encouraging applications for Treasurer and Club Championship Co-ordinator positions. Deadline for submissions: 10:00pm on 13/11/20. Late applications will not be considered.

**Voting Platform:**

SurveyMonkey selected for voting. SD to compile a full member list (with data from BH) and distribute survey on 14/11/20. Voting closes at 12:00pm on 19/11/20.

**AGM Platform:**

Microsoft Teams chosen as the AGM platform to allow unlimited member attendance. SD to conduct test runs on various devices (Android, iPhone, Mac, PC). LG to post the Teams invite on the Facebook members group. SD to create and forward invite to LG for sharing.

**AGM Agenda:**

- Welcome
- Update on running groups
- 2020 highlights in pictures
- Chair's speech
- Treasurer's update
- Committee elections (members to second nominations)
- AOB

All attendees will be muted during the meeting to minimise background noise. Communications from members will be handled via the Teams chat.

**3. AOB****London Marathon Place:**

It is time for club allocation based on EA membership numbers. To qualify, all members must be listed on the EA portal within the next few weeks. SD to liaise with BH to ensure completion. CB and PM offered support to expedite this.

**Next Meeting:** AGM – Saturday 21 November 2020 at 09:30