



DH Runners Committee Meeting Minutes – March 2020

Morton Manor, Carlisle – Saturday 7 March 2020

Venue: Training Room
Date: 07.03.2020
Time: 10:00
Location: Morton Manor
Chair: Kev Mulvey
Minutes by: Cheryl Bryson

Attendees: Kev Mulvey (KM), Simon Dolman (SD), Lindsay Graham (LG), Paul Macnespie (PM), Emma Taylor (ET), Mike Holliday (MH1), Cheryl Bryson (CB), Julie Dodd (JD), Gary Chandler (GC), Brian Hazlewood (BH), Mark Drummond (MD)

Apologies: Kathryn Holliday (KH), Matthew Holliday (MH2), Gordon Beattie (GB)

1. Agree Previous Minutes

Minutes were agreed following the January meeting before being published on the website. No comments added from today's meeting.

2. Treasurer Update

Paul provided an update on new membership uptake so far. No substantial changes to the accounts since January.

3. Action Plan Updates

The committee went through the action plan and CB updated it during the meeting. CB to distribute for approval with minutes.

4. Policy Group Update

Committee reviewed four policy documents. Agreed all except for minor amendment to Welcome Email. Final versions to be added to Dropbox and website.

5. Denton Holme Newsletter

A local group invited DH Runners to contribute to their community newsletter. The committee agreed to share a link to the website and promote weekly club nights, as no major events are imminent.

6. Sainsbury's Sport Relief (13 March)

Sainsbury's contacted Simon regarding collaboration for Sport Relief. Awaiting further information; any updates will be communicated via chat page.

7. 13 Valleys Ultra – Free Place & Marshals Needed

Organisers offered DH Runners a free place and requested marshals for feed stations. To be publicised in upcoming newsletter.

8. New Member / Renewal Message

Policy group created a standardised welcome email for new and renewing members. BH confirmed this covers his requested changes.

9. Processing of New Paid Members Kit

CB confirmed high-viz size option is live on the membership form. KM verified functionality.

10. DH 5K Series

Committee agreed 2020 series will be open to members only (licence required for non-members). Potential expansion in 2021 with race licence. CB to inform Andrew, Tony, and Andy Baker.

11. AOB

- **Paid Members List:** CB to maintain and upload monthly to Dropbox, deleting previous versions.
- **DH Sheepmount Notice Board:** Include run details, photos, and joining info.
- **Rockcliffe Trail Runs (August):** MH1 to prepare newsletter feature about planned events (16k, 10k, 5k).
- **New Kit:** Due for delivery next week to KM for distribution.
- **Run Leaders' Tops:** To be ordered 1 April; LG to provide list to KM.
- **Buses – Club Championship:** Bus approved for Gateshead.
- **River Run Organisation:** To be on next agenda.

Ongoing Action Plan Summary:

- Inventory of items in storage (SD) – ongoing
- Denton Holme newsletter submission (KM) – by 31.03.20
- 13 Valleys Ultra newsletter piece (MH1) – by 20.03.20
- Upload policy documents to Dropbox (CB) – by 31.03.20
- DH 5K series member-only rule (CB) – by 31.03.20
- Rockcliffe Trail Runs newsletter piece (MH1) – by 20.03.20
- Monthly members list (CB) – ongoing
- Run Leaders tops order (LG) – by 31.03.20