



# **DH Runners**

## **Committee Meeting Minutes**

Saturday 7 March 2015

Carlisle, Cumbria

# DH Runners - Meeting Minutes

March 7th 2015

**Present:** Kev Mulvey, Andrew Graham, Sarah Hamilton, Lindsay Graham, Michelle Mackay, Andy Baker

**Apologies:** Steve Claringbold

The minutes of the previous meeting (Nov 30th 2014) were read and approved as a true record.

## Matters Arising

Descriptions of Tuesday and Thursday night running groups needed. ACTION: Andrew Graham and Lindsay Graham.

Self-declaration form for Beginners Group helpers required from England Athletics. ACTION: Andrew Graham.

Amended constitution to be brought before the committee for approval. ACTION: Kev Mulvey.

## Treasurer's Summary

Bank balance as of March 6th 2015: £1199.60.

## Membership Summary

As of March 7th, there are 41 registered runners (38 competitive, 2 second claim, 1 non-competitive). The process for member registration needs to be written and made available for members.

New registrants to be emailed by the membership secretary once processed. An email template will be drafted. ACTION: Lindsay Graham / Sarah Hamilton.

A new email address purely for memberships will be set up: DHRunnersMembership@gmail.com (assuming available). ACTION: Kev Mulvey.

## Welcome Pack

Pack in hand. It will include: Who we are, Committee details, Kit details, and England Athletics code of conduct. These will be emailed with the welcome email. ACTION: Kev Mulvey.

## Beginners Group Update

The beginners group has proved very popular. Sessions now split into two: (1) warm-up and run-backs for those ready to progress, and (2) a second run for those increasing mileage. This allows newcomers to take part while catering for those progressing. Once comfortable, runners move on to the Tuesday group.

Issues with the Tuesday group: not enough run-leader coverage at the back, and runners not returning

to Morley St. A new sign-in form will include a disclaimer stating the group bears no responsibility if participants leave early. ACTION: Andrew Graham.

## **Payment from Non-Members**

From April 1st, non-members will be charged for Tuesday/Thursday sessions. A cashbook and cashbox will be purchased. ACTION: Andrew Graham.

Announcements on the website and social media to remind members. ACTION: Kev Mulvey.

## **Magic Mile**

The idea of making the Magic Mile free for members was raised. The track costs £45 to hire; £1 charge for non-members proposed and passed. Next Magic Mile in May (date TBC). Children must be kept away from steps and start/finish line.

## **Merchandise**

Club tri-suits discussed. Cost varies with quantity. VO2 Sportswear requires £50 design fee (refundable if 12 suits ordered). Approved by committee.

Approved order for initial stock:

- Women's Short Sleeve Tee size 12x4 and size 14x2
- Women's Vest size 12x3 and size 14x3
- Men's Short Sleeve Tee size Mx5 and size Lx5
- Men's Vest size Mx5 and size Lx5

This provides a base stock of kit.

## **Club Championship**

First event in the Club Championship: parkrun on April 4th. Andy Baker proposed Moorclose 10k in May as an additional event. Agreed unanimously.

No retrospective points for late joiners. Members have until the second event to join to be included.

Details to be promoted on website and social media. ACTION: Kev Mulvey.

## **Any Other Business**

A list of potential run-leaders was compiled. They will be approached to gauge interest. ACTION: Andrew Graham.

Mark Drummond offered contacts to help if the club organises its own race.

A cheque received from Easy Fundraising for £32.46.

Health & Safety issues raised: procure an incident book. Andy Baker suggested run-leaders carry phones for emergencies. All run-leaders to ensure they have each other's phone numbers.

Meeting closed at 11:55.

Minutes source: DH Runners website - March 2015 Committee Meeting.